

# THE REGISTRY OF FRIENDLY SOCIETIES

INDUSTRIAL AND PROVIDENT SOCIETIES ACTS, 1893 TO 2021

## FORM A

### APPLICATION TO REGISTER AN INDUSTRIAL AND PROVIDENT SOCIETY

Society number (Office use only)

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#### To the Registrar of Friendly Societies

Application to register a society under the above-mentioned Acts, under the name of

**Society name**

*in full*


is made by the eight persons whose names are subscribed to this form.

**Registered office**


**Society Rules**

*State the rule number in each case and where a provision is contained in more than one rule, a reference should be made to each.*

1. The object, name and registered office of the Society are provided for in Rules No:

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2. The terms of admission of Members, including any society or company investing funds in the Society under the provisions of the Acts, are provided for in Rules No:

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3. The mode of holding meetings, scale and right of voting, and the manner of making, altering or rescinding rules, are provided for in Rules No:

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4. The appointment and removal of a Committee of Management,

(by the name of 

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of managers or other officers, and their respective powers and remuneration, are provided for in Rules No:

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5. The determination of the amount of interest in the shares of the Society which any member may hold, is provided for in Rule No:

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**Presenter details**

*Person to whom queries can be addressed*

Name  
Address


Email  
Telephone number  
Dx Number/Exchange

Fax Number

Contact Person

Reference number


**Society Rules**

6. The determination whether the Society may contract loans or receive moneys on deposit subject to the provisions of the Act, from the members or others, and, if so, under what conditions, on what security, and to what limits of amount is provided for in Rule No:

7. The determination whether the shares or any of them shall be transferable, and the form of transfer and registration of the shares and the consent of the Committee thereto and the determination that the shares shall not be withdrawable are provided for in Rule No:

8. The determination whether and how members may withdraw from the Society and the claims of the representatives of deceased members or the trustees of the property of insane and bankrupt members, and the payment of nominees, are provided for in Rule No:

9. The mode of application of profits is provided for in Rule No:

10. The custody and use of the seal of the Society are provided for in Rule No:

11. The determination whether and by what authority and in what manner any part of the capital may be invested, and whether any part of the capital is forbidden to be invested in or upon any security or in any share provided by Section 38 of the Act, is provided for in Rule No:

12. The inspection of the books of the Society by order of the Registrar is provided for in Rule No:

13. The appointment of an inspector to examine and report on the affairs of the Society and the calling of a special meeting by order of the Registrar is provided for in Rule No:

14. The voluntary dissolution of the Society is provided for in Rule No:

15. The statutory duties of the society are set out in the following rules (state number in each case) :-

(A) The delivery on demand of copies of the rules and the sum to be paid for the same in Rule No:

(B) The publication and use of the name of the Society in Rule No:

(C) The annual audit of accounts, the appointment of a public auditor for the purpose, and the keeping of a copy of the last balance sheet and the auditor's report, displayed at the registered office in Rule No:

(D) The sending to the Registrar of an annual return of the receipts and expenditure funds and effects of the Society, with copies of the auditor's report and balance sheets, and the supplying on application of a copy of the last annual return in Rule No:

(E) The inspection of a member's account and the books containing the names of the members in Rule No:

*Where a Society carries on the business of banking:-*

(F) The making and keeping displayed of the half-yearly statement required by the Act in the registered office and other places of business in Rule No:

**Society Rules**

16. If the Society desires to provide in its Rules for any of the following matters, the number of each rule in which provision is made for them should be stated:-

(A) Additional rights of inspection of the Society's book (Section 17(3) 1893 Act) in Rule No:

(B) Charging a sum not exceeding €1 for registering nominations or revocations or variations thereof in Rule No:

(C) Exclusion of persons between 16 and 21 years of age from membership (Section 32 1893 Act) in Rule No:

(D) Exclusion of power to hold and deal with land (Section 36 1893 Act) in Rule No:

(E) Power to advance money to members (Section 40 1893 Act) in Rule No:

(F) Special form of receipt endorsed for discharge of Mortgages (Section 43 1893 Act) in Rule No:

(G) Giving of security by officers (Section 47 1893 Act) in Rule No:

(H) Decision of disputes (Section 49 1893 Act) in Rule No:

**Affiliation**

The name of any central body or organisation to which the Society either is, or intends to become, affiliated should be stated below.

Please tick the appropriate box.

Affiliated

Unaffiliated

The name of central body or organisation:


**The prescribed fee for registration of an Industrial and Provident Society is €200.00 (€100 online). The prescribed fee for registration of an Industrial and Provident Society (model rules approved by Registrar) is €100.00 (€50 online).**

*The address to which Returns, Annual Accounts, Rules, Filing Fees and other documents should be sent is as follows:*

**Registry of Friendly Societies, Gloucester Place Lower, Dublin  
1. Telephone: 01 804 5499 Email: rfs@enterprise.gov.ie**

